

**TAFF'S WELL AND NANTGARW COMMUNITY
COUNCIL**

Community Block
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30th August 2024

Dear Chair & Councillors

You are summoned to attend a Meeting of the Community Council to be held at the Community Hub **on Tuesday 10th September 2024 at 6pm.**

The business to be transacted is as set out in the agenda below.

Yours sincerely

Mr Adrian Isaacs
Clerk to the Council & Responsible Financial Officer

**TAFF'S WELL AND NANTGARW COMMUNITY
COUNCIL**

**COUNCIL MEETING
Tuesday 10 September 2024
AGENDA**

1.	Questions to the Community Council
2.	Attendance & apologies for absence
3.	Declarations of Interest <i>Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for Councillors, Clerk and Officers.</i>
4.	Minutes
4.1	To receive and if approved, confirm the Minutes of the meeting , 9.07.24 *
4.2	Matters Arising from the Minutes of the Meeting , 9.07.24
5.	Police Report
6.	Member Reports

7. Completion of Audits 21/22 & 22/23

Commentary on 21/22 audit issues :

- HMRC penalty notice – 14th May 21 , attached
- Listing of Amounts Owed to HMRC £657.60 (paid June 21) , attached
- VAT recovered for 3 years prior to 21/22 - £5037.38 (received Sept 21)
- VAT recovered for 21/22 - £1210.57 (received June 22) & claims made in each subsequent year
- PAYE

On a monthly basis the Clerk provides Council with a statement of payments .

The statement includes amounts due to the Clerk & includes Employers NI
A payment is made to the Clerk gross of tax & including an amount for NI .
The Clerk makes an electronic payment to HMRC for the tax he owes & the Employers NI due from the Community Council .

Audit Wales have commented upon this matter & it should be recognised that it is unusual to pay an employee gross of tax .

An alternative approach would be for the community council to commission an external provider to provide a payroll service allowing a payment net of tax to be made to the Clerk & a payment made directly to HMRC .
It is anticipated that a payroll provider would require electronic transfer of funds on a monthly basis & the community council would be required to set up on-line payments authorised by councillors .

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Financial Reports and Statements</p> <p>September Payments & Employee Costs for Approval *</p> <p>Income & Expenditure , year to date *</p> <p>The second instalment of precept monies was received at the end of August & £20k was transferred from the current account to the savings account</p> <p><u>Note</u></p> <p>At the end of each quarter Council will be provided with :</p> <p>(a)an analysis of actual income & expenditure compared to budget with an explanation of material variances</p> <p>(b)confirmation the bank reconciliations match the bank balances</p>
<p>9.</p>	<p>Draft Business Plan 24/25 - Potential Projects :</p> <ul style="list-style-type: none"> - Ty Rhiw community centre - Improved disabled access to Taff's Well Park - Provision of outside exercise equipment - Provision of security camera at toilets in Taff's Well Park
<p>10.</p>	<p>Review of website (Cllr's Probert & Edwards)</p>
<p>11.</p>	<p>Grant Applications</p>
<p>12.</p>	<p>Former Church at Ty Rhiw Cemetery</p> <p>Permission to Renovate Porch</p> <ul style="list-style-type: none"> - request to RCT 14/11/23 - reply from RCT 10/01/24 , further issues to be resolved - requested update 30/01/24 - reply from RCT 06/02/2024 , awaiting plan of works - RCT chased 14/05/24 - RCT response 24/05/24 – expecting progress in the coming weeks - RCT chased 18/06/24 - RCT chased 15/07/24 <p>Permitted uses of Church - Previous Planning Appeal decision circulated 05/03/24 & it is anticipated the proposed use of the Church will not require planning permission</p>

	Date of Next Meeting Tuesday 15 th October 2024 commencing 6.00pm

***Denotes Document Attached**